To

The Registrar

North South University

Bashundhara, Dhaka-1219.

**Sub:** Application to change program from BS in Computer Science (CSC) / BS in Computer Engineering (CEG) / BS in Computer Science & Engineering (CSE) to BS in Electrical & Electronic Engineering (EEE).

Dear Sir,

I want to change the program of study at North South University from BS in CSE/CSC/CEG to BS in EEE (Electrical & Electronic Engineering) with effect from **\_\_\_\_\_\_\_\_\_\_20\_\_\_** semester. ***Attached herewith the NSU offer letter for the office record.***

I have completed \_\_\_\_\_\_\_\_\_\_\_\_\_ credit hours at the end of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_semester.

Please approve the change in the program. Please also change my program code from 040 / 042 / 044 **to 043.**

I understand that BS in Electrical & Electronic Engineering program is a 130 credit program.

I am aware that the change of my major program from BS in Computer Science (CSC) / Computer Engineering (CEG) / Computer Science & Engineering (CSE) to BS in Electrical & Electronic Engineering (EEE) may require to spend additional semesters than originally planned. **Once a course was taken with ETE/EEE prefix will never be changed at any time.**

Thank you,

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature & Date)

Name (in block letters):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Present ID #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

As a guardian, I hereby accept my son/daughter/ward to change the program from BS in Computer Science & Engineering / Computer Science / Computer Engineering to BS in Electrical & Electronic Engineering. **I am aware that my son/daughter/ward may need to spend up to 3 semesters longer than originally planned.** I also hereby agree to continue his/her expenses of the extra semesters till the degree is completed.

Signature of Parents (if applicable)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Parents\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairman, ECE Department